

**What is claimed is:**

1. A method of enabling Scan to Print services for a Document Reproduction System (DRS), comprising the steps of:

creating a scan to print job template specifying at least one recipient and at least one printing device;

storing said job template in a pool service accessible by at least one device;

selecting a job template from said pool service;

placing at least one document on the DRS feeder to be scanned into the system;

and

scanning said document for forwarding to said recipient's printing device specified by said created job template.

2. A method as in **claim 1** wherein said scan to print job template further comprises print quality options and delivery preferences.

3. A method as in **claim 1** wherein the step of creating job templates is restricted to a privileged user.

4. A method as in **claim 1** wherein the step of creating job templates comprises the step of selecting a pre-defined job template from a set of templates.

5. A method as in **claim 1** where said job templates are stored in a pool service that is accessible by all devices on a local area network.

6. A method as in **claim 1** wherein said step of selecting a job template includes selecting parameters that modify at least one DRS control functions.

7. A method as in **claim 1** further comprising the step of combining parts of different scanned documents into a single output document forwarded to a printing device.

8. A Document Reproduction System (DRS) enabling scan to print and comprising:  
at least one scan to print job template specifying at least one recipient and at least one  
printing device;

a storage pool service for storing said job template which accessible by at least  
one printing device;

means for receiving a digitized version of a document to be manipulated by said  
specified job template parameters and performing the specified operations on said  
digitized document; and

means for forwarding to a recipient and printing device specified by said created  
job template.

9. A system as in **claim 8** wherein said means for receiving a digitized version of a  
document comprises a scanner device in communication with said DRS system.

10. A system as in **claim 8** wherein said means for forwarding the document comprises a  
control device that transmits said document to the recipient's printing device.

11. A system as in **claim 8** further comprises combining different pieces of multiple  
separate documents into a single document as specified by the designated job template  
before being printed on recipient's printing device.